

One Family Program: Human Services Agency Liaison

One Family was established in September 2008, an initiative led by Community Works in collaboration with the San Francisco Children of Incarcerated Parents Partnership (SFCIPP) and the San Francisco Sheriff's Department. One Family offers parent/child contact visits to every eligible parent incarcerated in San Francisco County Jails. The primary goal of One Family is to provide meaningful, frequent, and consistent opportunities for children to remain connected to their parents during a stressful time. Subsequent goals of the program are to: identify the number of incarcerated parents impacted by the San Francisco Justice system; reduce the trauma to children associated with separation due to parental incarceration; address the structural and cultural barriers that limit family reintegration for parents who are incarcerated; and to connect with other community based organizations to provide the most comprehensive services for families both in-custody and in the community for parents, caregivers and children.

In order to achieve the primary goal, the One Family Program provides high quality, family focused services to parents. The program consists of four main components: Parent-Child Contact Visits, Parent Education, Family Transition Circles and Therapeutic Support for parents and their families.

One Family is contracted with San Francisco Human Services Agency to provide to provide Child Welfare Services to parents who are currently in custody in the San Francisco County jails and targeted prisons and have active Family Reunification Cases with SFHSA. One Family seeks a Human Services Agency Liaison who would be trained in and support all components of the program with a focus on the families who have active Family Reunification Cases with SFHSA. The key roles for this position will be coordinating and supervising parent child contact visits for parents with Child Welfare cases, as well supporting the parents and the program.

Responsibilities/Duties

- Facilitate parent child contact visits for parents who have active Family Reunification Cases with SFHSA in San Francisco County Jails and Prisons
- Provide therapeutic support for clients and their families
- Develop a therapeutic relationship and alliance with families and professional relationships with Child Welfare Worker [CWW], San Francisco Human Services Agency, in-custody Case Managers, and community programs
- Conduct family history interviews when needed
- Conduct Family Finding to support creative solutions for placement of children
- Coordinate resources available to parent in custody
- Train in and facilitate Parenting Inside Out, when necessary
- Meet regularly with One Family Program Manager and the One Family team to ensure program integrity
- Prepare quality case notes and reports for each visit in a timely manner
- Build and maintain a collaborative working relationship the Deputized Staff
- Maintain contract data for reports on a quarterly basis
- Create own administrative paperwork (time sheets, weekly schedule, monthly reports) on time
- Participate in weekly individual and group supervision

Desired Qualifications

- Master's degree in Counseling, Social Work, Marriage and Family Therapy or related field preferred. A Bachelor's degree with related experience will be considered.
- One Family STRONGLY encourages the formerly incarcerated, children of incarcerated parents and those intimately affected by the criminal justice system to apply
- Demonstrated ability to make decisions independently
- **Must** be able to obtain jail clearance
- **Must** have own, reliable transportation
- **Must** have the ability to have solid, productive boundaries
- Familiar with progressive, short term therapeutic interventions
- Capacity to ensure culturally appropriate services
- Have demonstrated experience supporting individuals in navigating complex systems (ie. child welfare, government assistance programs, etc.)
- Be experienced working with families impacted by incarceration, substance/alcohol abuse issues, and/or domestic violence
- Have a flexible work schedule (possible evening and weekend hours)
- Proven track record to thrive in high-stress environments
- Creative problem-solver
- Willingness to grow professionally
- Demonstrated ability to accept constructive feedback

Community Works is an equal opportunity employer committed to maintaining a culturally diverse work environment that reflects the make-up of the communities we serve. People with diverse personal experiences are urged to apply, especially people of color, bi-lingual English-Spanish speakers, lesbian, gay, bisexual and transgender individuals, women, and those that have been formerly incarcerated or impacted by incarceration.